



east glendalough school

scoil ghleann dá locha choir

STATION ROAD
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25 May 2020

Dear 6th Year,

I hope that you are well, and you have been able to get some value out of the recent good weather, particularly now that you are free from your academic burdens! I also hope that things are going ok for you as individuals: this is not an easy time, and even though you know what the next steps are, the feeling of being adrift can be very unsettling. You are not alone in any of this.

I'm writing to let you know the details of the **online portal** which will open **TOMORROW at 10.00AM** for you to confirm your levels. There is a guide attached from the Department of Education which lays out the process for registering for the portal and confirming your levels. At a later point, you'll be able to opt-in or opt-out of the whole system. For now, you have from Tuesday at 10.00AM until Thursday at 10.00PM to get this first job done.

You will need your **exam number**, your **PPSN**, an **email address** you'll have access to over the summer (you can keep using your EGS one) and your **mobile number**. If you have difficulties with any of these or the information on the portal itself, let us know ASAP.

Can I offer you the only advice I'm allowed to about your levels: first, please be careful when confirming them. Second, be aware that you can only move **downwards**. Third, before you change anything, be sure you need to – check your mock report if necessary, and the advice given by teachers on your levels. Since signing the E7A form with Ms Weir in January, some of you have agreed level changes with you teachers: now is the time to make that formal. You will be marked at the level you confirm. Finally, get someone else at home to check them to be sure they're right!

Please have a careful read of the attached information. Good luck!

Kind regards,

Craig Petrie