

East Glendalough School

ASD Unit Admissions Policy

1. Every year, the decision to provide an ASD Unit facility in East Glendalough School rests with the Board of Management. The Board will, in turn, be influenced by advice and resource allocations from the local Special Educational Needs Organiser (SENO), the National Council for Special Education (NCSE) and the Department of Education & Skills.
2. The Applicant must apply for admission to the school as outlined in the school's Admissions Policy.
3. The Applicant will be subject to the terms and conditions of the East Glendalough School Admissions Policy.
4. The Applicant must also complete a separate Enrolment Form for admission to the facility for children with Asperger's Syndrome. This form is available from the office.
5. The student must have a Psychological Report which clearly specifies a diagnosis of Asperger's Syndrome. (High Functioning Autism). The diagnosis must be determined by the DSM IV, ICD 10 criteria, Gillberg and Gillberg's (1989) or other recognised diagnostic tool acceptable to the multi-disciplinary panel.

The Psychological Assessment must have been completed with a second level mainstream educational setting in mind.

6. The school will require copies of all relevant reports and assessments.

These will include the following:

- A current Psychological Report (within last two years)
- A Cognitive Assessment which includes an estimation of Global Cognitive Function
- A Speech and Language Assessment (within last two years)
- An Occupational Therapy report (within last two years)
- A Social Worker Assessment outlining the families needs, strengths and resources
- A Psychiatric Report (if available)
- All reports and information from Lucena Clinic, Beechpark Services or similar support services.

If necessary applicants may be asked to supply further information including any additional documentation relevant to the student needs which would have an impact on educational planning.

7. All applicants for the facility will be reviewed by a multi-disciplinary panel which may consist of the following members:
 - School Principal, East Glendalough School
 - Representative from the Health Services
 - NEPS Representative
 - Resource Teacher/Guidance Counsellor/Learning Support Teacher, East Glendalough School
 - A Health Board Representative from Autism Services
 - SENO

The multi-disciplinary panel reserves the right to appoint others members to the panel as necessary and to seek the advice of external experts if required.

The remit of the panel is:

- To facilitate decisions regarding the most appropriate placement option (category 1-5) for each referral.
 - To review all applications for a place in the facility based on the reports outlined above
 - To meet with the student and their parents/guardians.
 - To make recommendations based on these findings to the Board of Management, East Glendalough School.
8. The maximum accommodation offered by this facility is two classe. The maximum number of children enrolled in the facility will not exceed six in total in each class in any given year as per Department of Education & Skills guidelines.
 9. The multi-disciplinary panel may make a recommendation with regard to an application for enrolment but the final decisions in respect of all enrolments in East Glendalough School are made by the Board of Management.
 10. All placements are subject to review at the request of the parent(s) and/or the school. The review will be conducted by the multi-disciplinary panel who may recommend that the child's needs cannot be met by the school and that the child should be enrolled in an alternative educational establishment.

Reviewed and approved by the	Parents' Association Committee:	Nov 2013
	Student Council:	Nov 2013
	Teaching Staff:	Dec 2013
	Board of Management:	Jan 2014